

Minor Works or Maintenance to Heritage Items



Date received: ____/____/____ Registration no: _____

This form is to be completed by an applicant for a proposal involving minor works or maintenance to a Heritage Item in accordance with subclause 27(2) Part 5 Redfern-Waterloo Authority Sites, Schedule 3 of SEPP (Major Projects) 2005.

Under subclause 27(2) consent is not required for works to a heritage item provided the RWA has advised the applicant in writing, before any work is carried out, that it is satisfied that the proposed development:

- (a) Is of a minor nature, or is for the maintenance of the heritage item, and
- (b) would not adversely affect the significance of the heritage item.

Please contact our Planning Team on 02 9202 9128 before completing this form.

To complete the form, please place a cross in the appropriate boxes and fill out the white sections.

To minimise delay in receiving a decision about your application, please ensure you submit all relevant information.

You can lodge your application at the Redfern-Waterloo Authority office. Contact details are at the end of this form.

An officer from the Planning Team will contact you to inform you whether or not your proposal meets the criteria of subclause 27(2) outlined above.

1. Details of the applicant

Name

Mr Ms Mrs Miss Other

First name

Family name

Company/organisation

ABN

Street address

Unit/street no.

Street name

Suburb or town

State

Postcode

Postal address (or mark 'as above')

Suburb or town

State

Postcode

Contact details

Daytime telephone

Fax

Mobile

Email

How would you prefer to be contacted?

2. Identify the land

Unit/street no.

Street or property name

Suburb, town or locality

Postcode

Lot/DP or Lot/Section/DP or Lot/Strata no.

Please ensure that you put a slash (/) between lot, section, DP and strata numbers. If you have more than one piece of land, you will need to separate them with a comma eg 123/579, 162/2.

Note: You can find the lot, section, DP or strata number on a map of the land or on the title documents for the land, if title was provided after 30 October 1983. If you have documents older than this, you will need to contact Department of Lands for updated details.

3. Describe the proposed development and estimated cost of work

Describe the development:

Estimated cost:

4. Time period for development (i.e. temporary/permanent)

Date of commencement:

Date of removal (if temporary):

5. Stakeholders

Stakeholders such as tenant of the building/site, building owners, adjacent properties may need to be advised of the development. Please list these stakeholders.

6. Signatures (including land owners consent)

The owner(s) of the land must sign this form.

If you are not the owner of the land, you must have all the owners sign this form. If the land is Crown land, an authorised officer must sign the application.

As the owner(s) of the above property, I/we consent to this development:

Signature

Name

Date

Signature

Name

Date

The applicant, or the applicant's agent, must sign the form.

Signature

Date

In what capacity are you signing if you are not the applicant?

Date

7. What to lodge

Please contact an officer from the RWA Planning Team to determine what information you need to lodge.

- Completed Minor Works or Maintenance to Heritage Items Form
- Site plan showing location of the proposed development
- Description of uses on land and adjoining land
- Description of proposed development including floor plans, elevations and sections where relevant
- Detailed description of the operation and management of proposed development
- Details of building finishes and materials, where relevant
- An assessment and statement of heritage impact
- Brief statement of environmental impacts
- Statement that proposal will comply with the Building Code of Australia
- Any other information required by the Redfern-Waterloo Authority

8. Where to lodge your application

You must lodge your completed form, together with attachments at the Redfern-Waterloo Authority office.

Redfern – Waterloo Authority

Level 11, Tower 2, 1 Lawson Square REDFERN 2016

Lodgement hours: 9:30am – 4:30pm Monday to Friday

Contact details t: 02 9202 9128
 f: 02 9202 9111
 e: redfernwaterloo@rwa.nsw.gov.au